

June 5, 2015

DIVISION MEMORANDUM

No. 304, s. 2015

POST TRAINING CONFERENCE AND RECOGNITION RITES

**To: Assistant Superintendent
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. This Office announces the conduct of the **Post Training Conference and Recognition Rites** at the Municipality of Oslob, Cebu on June 10-11, 2015. These activities shall be hosted by the Elementary and Secondary Schools of Oslob, Cebu.
2. Please refer to the attached list of participants.
3. The focus areas are the following:
 - a. giving and responding to feedback on the conduct of the Training of Grades 4 Teachers;
 - b. consolidating documents needed for the Program Completion Report;
 - c. preparing and finalizing the **T and D F3-M&E Form 6 (Program Completion Report)**; and
 - d. recognizing the invaluable services rendered by the Trainers/Facilitators of the Mass Training for Grade 4 Teachers.
4. Participants are requested to bring the following:
 - a. laptop;
 - b. process observation sheets;
 - c. narrative reports with pictures;
 - d. End of Training Assessment Tool Consolidation Template; and
 - e. other documents needed for the Program Completion Report.
5. Travel expenses shall be chargeable against **local school MOOE/Division Funds**, while room accommodation, meals, snacks and other expenses relative thereto shall be chargeable against **Division INSET Funds**, subject to the usual accounting and auditing rules and regulations.
6. This Memorandum serves as participants' Authority to Travel.
7. Immediate dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 414-7457

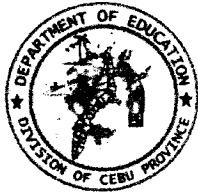
Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com

POST TRAINING CONFERENCE AND RECOGNITION RITES

LIST OF PARTICIPANTS

1. ASDS Roseller N. Gelig
2. Mrs. Jane O. Gurrea
3. Dr. Novie O. Mangubat
4. Dr. Pamela A. Rodemio
5. Mrs. Evelyn F. Balang
6. Dr. Mary Ann P. Flores
7. Mrs. Maria Elena T. Paras
8. Dr. Gladys S. Balagtas
9. Mrs. Araceli A. Cabahug
10. Mrs. Juvimar E. Montolo
11. Mrs. Virginia S. Cayon
12. Mrs. Hermogena G. Miranda
13. Mrs. Rosanna U. Godinez
14. Mrs. Nenita G. Jaralve
15. Mrs. Rosemary N. Oliverio
16. Mr. Ronil D. Manayon
17. Mr. Isaiash I. Wagas
18. Dr. Corazon Pumar
19. Mrs. Glenna C. Plarisan
20. Mrs. Marites Toong
21. Mrs. Janely Lima
22. Mrs. Luthgarda Borgonia
23. Mrs. Josephine dela Torre
24. Mrs. Christina Ocampo
25. Mrs. Janeth Cobrado
26. Mrs. Romela Quiamco
27. Mr. Danilo Manguilimotan
28. Mrs. Imelda Gealon
29. Mrs. Analee Salvador
30. Mrs. Chloe Garrucha
31. Mrs. Gilda Bancog
32. Mrs. Lorna Soco
33. Mrs. Maria Glenn Sumagang
34. Mrs. Mirafior Presillas
35. Mrs. Maxima Osoros
36. Mr. Harry James Lucero
37. Mr. Jesson Albaran
38. Mrs. Raquel Solis
39. Mrs. Liza Maningo
40. Mrs. Fatima Solis
41. Mr. Jaime Arnejo
42. Mrs. Jessica Alferez
43. Mr. Joel Umbay
44. Mr. John Jennis Trinidad
45. Ms. Sheila Montecillo
46. Mr. Victor Novabos, Jr.
47. Mr. Victoriano Moral
48. Mrs. Prescilla Cacanog
49. Mrs. Catalina Avila
50. Mrs. Clover Redula
51. Mrs. Josephine Villarin
52. Mr. Glicerio Camongay
53. Mrs. Jocelyn Pacaldo
54. Mrs. Judilyn Suquib
55. Mr. Abegail M. Villamor
56. Mrs. Raquel Acebedo
57. Mr. Joel Mondelo
58. Mr. Niño Anthony Dugho
59. Ms. Lyn Bertulfo

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POST TRAINING CONFERENCE AND RECOGNITION RITES
June 10- 11, 2015

Program of Activities

Day 1-June 10, 2015 (Motif- Yellow and Black)

7:00 - 10:00 am	Travel Time
10:00 - 11:00 am	Snacks
	Registration and Settling Down
11:00 - 12:00	Opening Program
12:00 - 1:00 pm	Lunch Break
1:00 - 2:00 pm	Sharing of Mass Training's <i>Aha</i> Moments Dr. Mary Ann Flores
2:00 - 3:00 pm	Lessons Learned from the Mass Training Dr. Pamela Rodemio
3:00 - 3:15 pm	Snack Break
3:15 - 6:00 pm	Highlights from the Participants' Post Training Assessment Dr. Novie Mangubat
6:00-7:00 pm	Dinner Break
7:00-8:00 pm	Workshop by Cluster Completion of the Post Training Consolidation Template Mrs. Juvimar Montolo

Day 2, June 11, 2015 (Motif- Green and White)

8:00-8:30 am	MOL
8:30- 10:00 am	Preparation of the T & D F3: Program Completion Report Trainers and Cluster Training Managers
10:00-12:00	Finalization of Outputs
12:00-1:00 pm	Lunch Break
1:00-1:30 pm	Wrap-up and Next Steps
1:30-3:00 pm	Recognition Rites Mrs. Nenita Jaralve and Mrs. Maria Elena Paras
3:00 - pm	Home Bound